

	Action Item	Owner	Due Date	Status
1.B	Ballot status, ISO 10110-1, -10, -12			
	a) Hold ballot on election of ASC OP Board Leader.	Kohlenberg	06/01/09	In progress
	b) Draft ISO 10110-12 forward	Aikens	06/01/09	
	c) Issue ballots to OP members for ISO 10110-1, -10, -12 at one week intervals	Kohlenberg	06/15/09	
2.	ISO 10110-6			
	a) Contact Reinhold about resolving differences between ISO and ASC OP positions.	Williamson	08/05/2009	
	b) Put editable version on website	Kohlenberg	07/01/2009	
	c) Prepare working draft of ASC OP document and submit to Gene for putting it on OEOSC web site	Williamson	08/05/2009	
3.	ISO 10110-9			
	a) Draft Forward. Include reference to 632.8 nm.	Boulton	08/05/2009	
	b) Move substantive changes in body of document to ANSI note.	Boulton	08/05/2009	
4.	ISO 9211 – none at this time; continue to monitor ISO progress	?		
5.	ISO 10110-5 – review forward prior to next meeting	Catching/Aikens	08/05/2009	
6.	ISO 10110-14 – review forward prior to next meeting	Catching/Aikens	08/05/2009	
7.	ISO 14999-4			
	a) Put copy of 14999-4 on OEOSC web site	Kohlenberg	07/01/2009	
	b) Issue ballot to ASC OP membership	Kohlenberg	08/05/2009	
8.	ISO 10110-18			
	a) Follow-up with glass manufacturers for consistency of US position with ISO 10110-18	?		
	b) Issue invitation to next ASC OP Task Group 4 meeting to US glass manufacturers	Kohlenberg	07/01/2009	
9.	Make arrangements for next meeting.	Kohlenberg	07/03/2009	

Meeting began at 2:10 pm on May 13, 2009.

Next meeting: SPIE Annual Meeting, Aug 2-3, 2009, San Diego.

Meeting adjourned at 3:46 pm.