

## Draft Minutes

### OP/TF 4 Adoption of ISO 10110 as an American National Standard

Thursday, August 8, 2013

11:00-12:30 EDT

Teleconference

#### **Welcome and introductions**

D. Aikens brought the meeting to order at 11:06 EDT, with H. Johnson, W. Royall, D. Jenkins, G. Boulton, M. Dowell, D. Howland in attendance. Quorum was not established.

#### **Approval of Agenda**

M. Dowell moved we accept agenda, and H. Johnson seconded. The motion carried.

#### **Approval of Minutes from May Meeting**

W. Royall moved we accept the minutes from the previous meeting, G. Boulton seconded and the motion carried.

#### **Status of OP1.0110-5 and OP1.004**

M. Dowell reported that we now have a new version of OP1.0110-5, modified to redirect from ISO 14999-4 to OP1.004. All changes are in yellow. We also implemented changes to OP1.004 based on our decisions at Photonics West in February. Chris and Gary agreed with the approach, and Chris has seen the detailed changes.

G. Boulton pointed out that in the foreword text, the number 5 should be spelled out as five. He also observed that the last paragraph of the forward was incorrect; the one from -12 should be used instead. Also between ANS Note 12 and the heading 4.2 there should be a line space.

G. Boulton also observed that the scope of OP1.004 is filled with references to TF3/OEOSC OP1.002. We should change some of these references to "this standard" or "the standard" to make it more easy to read. In addition, the first nine references in the bibliography have two periods at the beginning that should be deleted.

Action: D. Takaki to implement the above referenced changes prior to ballot at the TF level.

Action: D. Aikens to ballot the new version of OP1.0110-5 at the TF level, since we do not have quorum.

### **Status of OP1.0110-6**

Since R. Williamson was not on the call, D. Aikens reported that ISO 10110-6 is now at the DIS ballot level, and had very few issues remaining. It is likely that the standard will be published in 2014, and we can immediately adopt it as a national standard at that time.

### **Status of OP1.0110-8**

This standard is ready for ballot at the OP level.

Action: D. Aikens to ballot OP1.0110-8 at the OP level.

### **Status of OP1.0110-18**

A. Krisiloff was not on the call, and could not report on the status of part 18.

D. Aikens reported that OP3.001 has issues, and is not supported by the class manufacturers. The result is that it is likely going to be withdrawn and replaced by a version of ISO 12123, with perhaps a notation section. Nevertheless, he proposes we proceed with publishing the OP1.0110 series as-is, and revising when TF1 has published a new or revised standard.

Action: A. Krisiloff to propose a draft of OP1.0110-18 for TF1's consideration, and to continue to work with the ISO committees.

### **Status of other OP1 standards**

G. Boulton noted that the header on page 1 of OP1.0110-9 is incorrect; it references -11. Also, the first page is often unnumbered. ANS note 4 references OP1.002-2009, and should just reference OP1.002.

We reviewed the standard OP1.0110-9 and everyone approved of the changes made to note 5.

Action: D. Takaki to correct the errors in -9.

Action: D. Aikens to reballot OP1.0110-9 at the TF level.

**Time and place for the next meeting** M. Dowell moved that we hold the next meeting in San Francisco in conjunction with Photonics West. D. Howland seconded and the motion carried.

**Adjourn.** G. Boulton moved we adjourn, and M. Dowell seconded. The motion carried and we adjourned at 11:56.