

Draft Minutes v1

ASC OP/TF 4 –Committee for Optics and Electro-Optical Instruments – Adoption of ISO 10110 as an American National Standard

Wednesday, July 9th, 2014 11:00-12:00 EDT
Teleconference

1. Welcome and Introductions

Dave Aikens called the meeting to order at 11:07 EDT. In attendance were Donna Howland, Gordon Boulton, Bill Royall and Ray Williamson. Everyone knew each other, so no introductions were required. We were one vote short of a quorum, so the discussions would be informative only.

2. Approval of the agenda

Gordon Boulton moved to accept the agenda, the motion was seconded by Bill Royall and the motion passed.

3. Approval of the minutes for the prior meeting

Gordon Boulton moved to accept the minutes from the previous meeting, Donna Howland seconded and the motion carried.

4. Status of other standards

Dave Aikens walked the committee through the status report for all the standards. The BSR-8 and public review of all 12 of the current in process parts of the standard have been completed. The balloting at the OP level is complete on all but two standards; OP1.0110-9 and OP1.004, where there is still not enough votes to approve the standards. Dave will extend the balloting again and set out yet another reminder to the committee. The BSR-9 and publication of the standards is next, but is behind schedule due to time limitations and the raw number of meetings and activities currently going on. He has set a date for the 15th of August, and continues to look for help to get the standards ready for publication.

He also made note of the fact that the newest version of OP1.002 has been halted by a no vote from Northrup Grumman. Donna Howland explained that, while the tone of some of the comments was not very positive, John Hamilton's objective was to be a positive contributor. Allen Krisiloff, Donna Howland and Gordon Boulton are working on resolving the issues raised by John Hamilton. Chris Svec at Rolling Meadows will try to facilitate as well.

5. Status of OP1.0110 -14

Marla Dowell wasn't on the call, so we skipped part 14.

6. Status of OP1.0110-9

Part 9, which was to be approved as-is and then to be updated when the new version from ISO is available is stuck due to a lack of 22 approving ballots. 19 ballots have been received, all of which affirm the adoption. Dave Aikens will continue to brow-beat members of OP to get their ballots in.

6. Status of OP1.0110-6

Ray Williamson contacted Manfred Thomae in January, he was done and ready, but still nothing from DIN that we can ballot on. Dave Aikens will follow up with Elizabeth at DIN. Ray Williamson will follow up again with Manfred.

7. Status of OP1.0110-17

The US voted to agree with comments, and provided some new ways to fix the standard so that it would be useable in the American market. We have not heard the results of the balloting yet. At Boulder we will kick off TF7, and hopefully we will start getting more participation in laser standards, specifically, Dave Aikens shouldn't be serving as expert on Part 17. Donna Howland is planning to attend, but Dave Aikens cannot as he will be in Berlin that week. Dave Aikens will contact Marla Dowell and ask her if she is able to attend with Donna Howland to represent OEOSC and help Mike Thomas and Trey Turner kick off the new group.

Dave Aikens will also send out a TF7 leadership email, so we can start coordinating our efforts.

8. Other action items review

The committee looked at the proposed standard font (Garamond) to decide if we wanted to switch to it for our publications. Gordon and Dave said they really didn't like the look of the font, and did not think we should take the leadership role in changing. On the other hand Gordon observed that new ISO standards were being published in Times New Roman, which is not much of an improvement on Garamond. Donna Howland pointed out that this is about print standards, and most of what we do now doesn't get

printed anyway. Ray Williamson observed that the two fonts (Times and Garamond) are very similar, with the Garamond font being smaller and with thinner lines. In any case, we were all in agreement that having two different kinds of fonts in the same standard was distracting, so we should continue to use whatever font the ISO standard is written in. For our own standards and current ISO standards, that means we will publish in Ariel, which is very clear in digital media, and switch to Times New Roman in the cases where we are publishing a version of an ISO standard published in that font, on a case-by-case basis.

9. Time and place for next meeting

Ray Williamson moved that we next meet by teleconference on Wednesday, October 22nd, 2014 at 11:00 EDT. Donna Howland seconded, and the motion carried.

10. Adjourn

At 11:41, Donna Howland moved we adjourn. Gordon Boulton seconded, and the motion carried.